

**Westview United Methodist Church
Employment Application**

Name: _____

Last

First

Middle

Date of birth _____ Social Security # _____

Driver's license # _____ State _____

Present address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

Position applied for: _____

Date you are able to start: _____

Qualifications:

Academic achievements: (Schools attended, degrees earned, dates of completion)

Continuing education completed: (Courses taken, dates of completion)

Professional organizations: (List any in which you have membership)

First aid training? Yes No Date completed _____

CPR training? Yes No Date completed _____

Previous Work Experience: Please list your previous employers from the past five years. Include the job title, a description of duties and responsibilities, the name of the company /employer, the address of company/employer, the name of your immediate supervisor, and the dates you were employed in each position.

Previous Volunteer Experience: Please list any relevant volunteer positions you have held and list the duties you performed in each position, the name of your supervisor, the address and phone number of the volunteer organization, and the dates of your volunteer service.

Have you ever been convicted of or pled guilty to a crime, either a misdemeanor or a felony (including but not limited to drug-related charges, child abuse, other crimes of violence, theft, or motor vehicle violations)? Yes No

If yes, please explain:

References: Please list three individuals who are not related to you by blood or marriage as references. Please list people who have known you for at least three years.

1. Name: _____

Address: _____

Daytime Phone: _____

Evening Phone: _____

Length of time you have known the reference: _____

Relationship to reference: _____

2. Name: _____

Address: _____

Daytime Phone: _____

Evening Phone: _____

Length of time you have known the reference: _____

Relationship to reference: _____

3. Name: _____

Address: _____

Daytime Phone: _____

Evening Phone: _____

Length of time you have known the reference: _____

Relationship to reference: _____

